

## DGN FRIENDS OF FINE ARTS MEETING MINUTES

April 18th, 2023

7:00pm

**Members in attendance at the meeting:** Ziba Irvin, Sharon Gruszka, Beverly Cook, Brayer Teague, Heather Pleune, Jeff Gwozdz, Jessie Gwozdz, Carrie Swenson, Robbie Hicks, Janet Taylor, K. Henrikson, C. Waden, S. Farrero, S. Brockway

**Call to Order:** Z. Irvin called the meeting to order and welcomed members at 7:04 pm. Members introduced themselves.

**Approval of Last Month's Minutes:** March's meeting minutes were approved by B.Cook and 2<sup>nd</sup> C. Swenson

**President's report:** Z. Irvin thanked all volunteers and teachers for volunteering. Over the next month the board will be finalizing the 2023-2023 FOFA Board positions and budget that will be presented in May and finalized at the first meeting of 2023.

**VP of Finance:** No report needed

**Treasurer's Reports:** B.Cook reviewed the YTD Budget to Actual. \$9200 came in month. Most related to plant sales. \$3360 for total profit expected. Fannie May candy expenses have not yet been reported. \$401 in Contributing members was collected. Concession and flower sales numbers from the musical are coming and expenses will be paid out.

### **VP Fundraising:**

Plant Sale: J. Gwozdz reported 44 orders and gross was \$3800 sales. Extra plants will be sold for cash. Expecting a total of \$1400 profit. Pick up is the 6th of May. Volunteers will be needed to set up from 7:30 to 10 and pick up volunteers from 10 to 12:30. Social media advertising was very helpful.

**VP Volunteer Resources:** Z. Irvin reported that links are being made for the Art Show reception May10th and the plant sale. Treats will be served for the Art Show in the Community Room. S. Farrero reported current volunteering needs are mainly providing treats and assistance at the end of year concerts and band and orchestra banquets. FOFA will supplement end of year concert treats if needed. Volunteers will be recruited for Mr. Teague's retirement event.

**Communications Chair:** C. Swenson will be posting for national volunteer week.

**Scholarship Chair:** H. Pleune reported applications complete and numbers are being reviewed. Announcements will be made at the end of the week.

**Nominating Committee:** Z. Irvin announced that we will be having elect positions for some board positions and we will be reviewing and rewriting bylaws as needed over the summer to

reflect these changes. Liaisons for departments are also being considered. We are trying to create a new look and flow for meetings that will encourage attendance and new member engagement. Open board positions include: Co-VP of Finance, Co-Treasurer, Co-Fundraising Chair. A google form has been created to collect potential volunteer information.

### **Teachers reports**

B. Teague reported that successful jazz and percussion concerts were last week. Spring Choral Showcase is this Thursday. Next week is the honors instrumental recital, graduation concert, band award banquet. In May Jazz band opens for a professional musician. Choir awards night, orchestra awards night follow in May. Commencement is Sunday the 21st of May at 2:00 in the afternoon. Z. Irvin asked about the children's concert being reinstated after covid. Hopefully this may return in the future. Principal DeMent hosted a breakfast for art award winners. The spring play will be the 4th, 5th, and 6th of May.

**Old Business:** New strategies will be implemented to increase involvement in the 2023-2024 school year. We are open to suggestions and ideas. Chair positions will be contacted for assistance over the summer.

**New Business:** J. Gwozdz requested for Minutes to be posted on the website. Freshman parent night invite suggested. S. Brockway, J. Gwozdz also had excellent suggestions that Z. Irvin noted for follow up.

Z. Irvin disclosed conflict of interest for S. Gruszka and Z. Irvin as they have children who have applied for FOFA Scholarships. Procedure for keeping all applicant information anonymous was reviewed. S. Gruszka and Z. Irvin are providing overall guidance on procedure and have no access to applications or applicant information. All present voted in favor of allowing their children to be allowed to apply.

**Adjournment:** The meeting was adjourned at 7:59 pm by Z. Irvin. K. Henrikson 1st the motion and 2nd by C. Waden.

The next FOFA meeting will be held on Tuesday May 16th at 7:00 pm in the Alumni Room.

Respectfully submitted by Heather Pleune